

## How do I get an ITIN?

Applications for an ITIN **must be filed along with your federal income tax return**. You must send:

1. Your income tax return.
2. A completed copy of form W-7, Application for IRS Individual Taxpayer Identification Number.
3. Proof of identity documents (either an original or a certified or notarized copy of):

**A valid foreign passport (unexpired)**

### **OR TWO OF THE FOLLOWING:**

- National ID card (must show photo, name, current address, date of birth and expiration date)
- U.S. Driver's license.
- Civil birth certificate. (required for dependents under 18 years old)
- Foreign driver's license.
- U.S. state ID card.
- Foreign voter's registration card.
- U.S. military ID card.
- Foreign military ID card.
- Visa.
- U.S. Citizenship and Immigration Services (USCIS) photo ID.
- Medical Records (dependents under 14 years old only)
- School Records (dependents and/or students under 18 years old only)

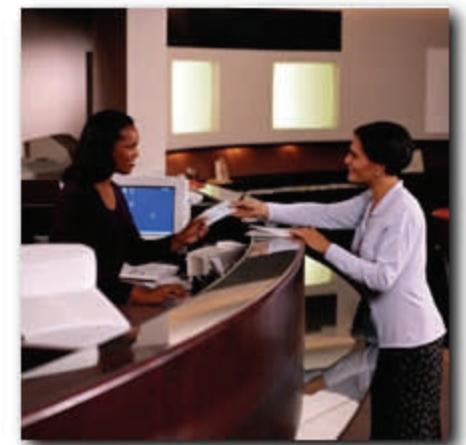
# **Consular IDs and ITINs: Access to Financial Services for Immigrants**



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# IMMIGRANTS CAN ACCESS BANK SERVICES TOO!

## CONSULAR IDs

### What is a consular ID?

- A consular ID is an identification card issued by a government to its citizens living abroad through the country's consulate office.
- Many consulates in New York City offer ID cards for their citizens in the United States, including the Dominican Republic and Mexico.
- Cards typically include the individual's photo, U.S. address, place and date of birth, and a unique identification number.

### Why get one?

- Many financial institutions accept consular IDs as a valid form of identification to open a checking or savings account, transfer money, or utilize other services.
- A number of businesses and public entities also accept consular IDs as valid forms of identification.
- Serves as a personal ID for daily purpose

### Which financial institutions accept consular IDs?

- Credit unions, such as Bethex Federal Credit Union in the Bronx.
- Many banks, such as Amalgamated bank, Bank of America and Citibank.

Contact your consulate and/or local banks for more information.

### What does a consular ID say about my immigration status?

A consular ID does not affect or suggest anything about your immigration status.

### How can I get one?

Individuals can obtain consular IDs through the consulate office of their native countries. Contact the consu-

## Consulate Information:

### **Dominican Republic**

Consulate of the Dominican Republic  
1501 Broadway between 43<sup>rd</sup> & 44<sup>th</sup> St  
NY, NY 10036  
(212) 768-2480

[www.consuladord-ny.org](http://www.consuladord-ny.org)

Hours: M-F 9am – 3:30 pm, Sat. 9 am – 1 pm  
(no appointment necessary).

#### **Requirements to obtain localizador archivo**

- Valid passport or national ID (cédula).
- Cost: \$20.
- Ready the same day.
- Consular Id is valid for 6 years

### **Mexico**

Consulate General of Mexico  
27 E. 39<sup>th</sup> St. @ Madison Ave. NY, NY  
10016  
(212) 217-6400

[www.consulmexny.org](http://www.consulmexny.org)

Hours: M-F 6 am – 12:00 pm (appointment is necessary)

Call 1-877-Mexitel (1877-639-4835) to schedule appointment.

#### **Requirements to obtain matrícula consular**

- Valid Passport
- Proof of U.S. address.
- Cost: \$27.
- Ready the next day.
- Valid for 5 years

## ITINS

### What is an ITIN?

An Individual Taxpayer Identification Number, or ITIN, is a number given by the IRS to people in the United States who are required to pay taxes but don't have a Social Security Number. **Individuals may be issued ITINs regardless of immigration status.**

### Why file for an ITIN?\*

- In New York City, most credit unions and at least 38 banks accept ITINs as a form of ID when you open a savings account including: **Emigrant Savings Bank, Chase, Citibank, North Fork, and Wachovia.**
- Many banks and credit unions accept ITINs as a form of ID when you apply for credit cards and loans. A number of institutions even offer ITIN mortgages. Contact your local branch for more details.
- An ITIN allows you to establish a record of paying taxes. A record of on-time yearly payments can help you on your path to citizenship.

\*It is illegal to use an ITIN on work documents (such as job applications)

### What does an ITIN say about my immigration status?

- Since ITIN may be issued to any taxpayer regardless of whether or not they are here legally, having one does not imply your legal status.
- **The information that you give to the IRS in your application is not shared with any other government agency.**